

## Public Health Sub-Committee

### Terms of Reference

*Established by Council on January 24, 2024*

#### Purpose

To ensure the City of Hamilton meets or exceeds its obligations as a Board of Health under the *Health Protection and Promotion Act*, and in all matters relating to Public Health in order to promote well-being and create opportunities to enhance the quality of life in our community.

#### Scope

- To consider and recommend to Council on policy matters and emerging issues related to Public Health
- To provide advice and guidance to Public Health Services including input to Strategic Planning initiatives to ensure alignment with Council's Mission, Vision, Values and Goals
- To steward relevant public health legislation when providing advice and guidance to Public Health Services, including the Ontario Public Health Standards: Requirements for Programs, Services, and Accountability, the Health Equity Guideline, 2018, and the Relationship with Indigenous Communities Guideline, 2018
- To consider and recommend to Council the overall service levels in relation to the delivery of Public Health programs
- To consider and recommend to Council policies governing equitable service delivery of Public Health Services
- To consider and monitor program implementation and performance through staff reports
- To consider the public health needs of the community and recommend advocacy by Council to address these needs
- To receive delegations from the public and conduct public hearings as required by statute and Council specific to the mandate of this committee on matters under the Sub-Committee
- Matters that have the potential of litigation and are under the mandate of this Sub-Committee, with all matters having definite litigation going to the General Issues Committee.
- To consider recommendations of any Sub-Committees and/or Task Forces which reports directly to the Public Health Sub-Committee

#### Authority

Forwards recommendations for approval through the Board of Health. When directed by the Board of Health, the Public Health Committee provides input and advice on matters within the Public Health Sub-Committee's scope.

## Membership

Six City Council members, six community representatives, and one education representative.

Staff Resources:

Public Health Divisional staff.

Legislative Services shall be provided by the City of Hamilton Clerk's Division.

## Meeting arrangements

The Public Health Sub-Committee shall meet at least once per month commencing at 9:30 a.m. in the Council Chambers at City Hall.

The Chair of the Public Health Sub-Committee shall be a member of City Council.

The Vice Chair of the Public Health Sub-Committee shall be a member of City Council; a community representative or the education representative.

The Public Health Sub-Committee shall conduct its meetings in public unless any one or more of the exceptions in section 239 of the *Municipal Act, 2001* apply.

## Reporting

Reporting directly to the Board of Health.

## Review

The Terms of Reference are to be reviewed annually, and any revisions for approval are to be presented to the Board of Health.

Revisions approved by Council (date(s)):

Revised by Council on November 13, 2024, Item 7.5.