

Revised by Council on October 29, 2025
Revised by Council on September 14, 2022
Revised by Council on December 13, 2023
Revised by Council on May 22, 2024
Revised by Council on July 16, 2025

Downtown Sub-Committee

Terms of Reference

Mandate:

To identify issues related to the perception of the cleanliness and security of the Downtown Core and recommend appropriate action and strategies to rectify the perception. To create short-term action plans for immediate implementation and long-term action plans involving partnerships and associated funding implications.

Composition of Voting Members:

One representative from Downtown BIA

One representative from International Village BIA

One representative from the Hess Village BIA

Three Small Business Representatives including one from James Street North and one from James Street South

Ward 2 Councillor

One Additional Councillor

Four Community Representatives

Composition of Non-Voting Members:

One representative from Beasley Neighbourhood Association

One representative from Central Neighbourhood Association

One representative from Corktown Neighbourhood Association

One representative from Durand Neighbourhood Association

One representative from Hamilton Chamber of Commerce

Geographic Boundary:

Strachan Street (in the North) and Charlton Avenue (in the South) from Queen Street (in the West) to West Avenue (in the East).

James Street from Charlton Street (in the South) to Strachan Street (in the North).

Supporting Staff:

The Sub-Committee will be provided support by relevant divisions within Public Works, Planning and Development, Police Services, Fire Department and Tourism. Support from Finance, Legal and Social Services will be provided as required.

Reporting:

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The Sub-Committee will meet every 2 months and reports to the General Issues Committee report.

Rules and Procedures:

The Sub-Committee will meet at the request of the Chair outside of regularly scheduled meetings and the proceedings of the Sub-Committee shall follow the City's Procedural By-law.